

Agency's Required Minimum Insurance Coverage Form

Applicant's Name: _____ Date: _____

_____ Individual will be driving personal vehicle

_____ Individual will be driving Agency vehicle

Applicants who are required to drive their own vehicles as a component of their responsibilities at SPCC must have an insurance policy which includes agency required levels of automobile liability insurance coverage for his or her own vehicle with the following limits:

- **\$100,000 bodily injury per individual, plus**
- **\$300,000 bodily injury per accident, plus**
- **\$100,000 property damage**

or

- **\$300,000 single limit liability**

Note to applicant: Please provide a copy of your declaration page from your auto policy showing the correct coverage needed upon an offer being made and accepted.

“I understand that employment and internships are contingent on clearance to drive for agency business and having agency approved levels of insurance. If I do not have agency required levels of coverage listed above, I agree to obtain the coverage at my own personal expense.”

Applicant's Signature _____ Date: _____